

# **ROUND MOUNTAIN WATER AND SANITATION**

## **BOARD OF DIRECTORS MEETING**

**THURSDAY, September 22, 2022**

**2:00 P.M. – 3<sup>rd</sup> Street Gallery Building Conference Room**

**Call to Order at 2:01 p.m.**

**Roll Call: Charles Bogle, Steve Lasswell, Connie Thompson, Peter Ewing (via zoom), Randy Wilhelm, Dave Schneider, Peggy Quint and Laura Ippolito**

**Pledge of Allegiance led by Steve Lasswell**

**Additions to the October 20, 2022, Board of Directors Meeting Agenda**

- 1. Public Hearing and Regular Board Meeting moved to October 27, 2022 at 1:00 p.m.**
- 2. Audit Presentation – may require a Special Meeting**
- 3. Amended By-Laws**

**Administrative Reports**

- 1. District Business Manager – Peggy Quint**

**Peggy is working on the cash clearing, bank recs and cash receipting procedure. This has taken many hours on the part of Fromm and office staff. Peggy hopes to set up a clear process so that it will not take so much time. If this is not resolved, it could potentially motivate RMWSD to change electronic payment companies. Peggy talked to a company at SDA that works with Caselle and does not require so many routes to the bank account.**

- 2. ORC – Steven Koch**

**Report is in packet. Field Techs have used the camera van on about 1/3 of the system. They found an issue within Shadow Ridge and were able to repair it in a timely manner. Colgate property project is complete. The 99-year agreement has been satisfied by the installation of a water line to the property.**

- 3. District Operations Manager – Dave Schneider**

- Smith Well – the 72-hour test has been completed. Pump has been sized and has been ordered. There will not be an ADA bathroom installed. Electricity will be installed next. Dave is going to Alamosa to talk about the design with the engineer, Clinton Phillips of Davis Engineering. American Iron and Steel requirements have been met. RMWSD has received the funds for the project, and we are staying within the budget. MSPS (Mountain State Pipe Supply) arrived on Monday to install the data point on every meter. They should have this completed by the end of the month. Dave let the board know that there are some meter parts that have been delayed. Field Techs looked for as many as they could find, and they are now in the inventory supply. The**

delay will also affect the building market. Dave is suggesting that the time restriction on construction either be revised or removed completely.

- **Reservoir Project** – Jeff Parker submitted a first draft of the Intergovernmental Agreement. Dave looked at it and sent it back with a few changes. It has now been sent to Upper Ark. They could be sending some counteroffers. Engineering Analytics will be on site on Monday and Tuesday to start the surveying for the actual reservoir and the equipment to put in the pump station on Dan McGuire’s property. The preliminary engineering work has been done, now we are making sure everything is correct. Dan McGuire has three illegal ponds. He must either augment or remove the ponds. RMWSD could potentially provide a permanent augmentation plan for his ponds in exchange for the easement. Dave is calculating about 5 acre-feet/year needed for augmentation, 2/3rds provided by RMWSD and 1/3<sup>rd</sup> provided by Upper Arkansas Water Conservation District. If Mr. McGuire would have to go find 5 acre-feet in the open market, it would cost him a lot of money.
- **\$500K grant** before the board for approval. Dave will try to get a response by contacting Gracie with Upper Ark to see how it turned out.
- **WWTP (Wastewater Treatment Plant)** – Dave met with Powell Water this week and has been finishing the questions from the State. After some calculations on the hydrogen peroxide, he figured it would be 3500 gallons/day. We also didn’t have enough information that the State wanted on our mechanical clarifier that would be after the EC (Electrocoagulation) unit to settle it out prior to letting it go. Some additional testing will be done on the 28<sup>th</sup> of September at the Red Rocks Community College to see what levels can be reached with the use of hydrogen peroxide and still get an effective result. They also have a miniature version of a mechanical clarifier that they will run that treated water through and will have some hard figures that can be sent to the State. Hydro, Oklahoma is experimenting with microbes’ addition to the existing microbiology they use with micro algae, and they are getting impressive results. Hydro is meeting the limits prior to going through the EC Unit. That will probably be part of our design as well. Powell Water reached an agreement with the company that grows the superbugs, which will be advantageous to that company. Dave has been asked to be a guest speaker at a DOLA meeting on October 12<sup>th</sup> as a panelist of small water management. He will present a 15-to-20-minute informational talk and answer questions on our potential wastewater treatment solution.

## **Consent Agenda**

- 1. Approval of the Minutes of the August 18, 2022, Regular Board Meeting**
- 2. Financial Report and Approval of Checks for August 2022**

Motion was made by Randy Wilhelm to accept the Consent Agenda as presented. Connie Thompson seconded the motion. Motion passed 5-0.

## **New Business**

- 1. CEBT annual renewal** - the current renewal costs were presented by Peggy Quint. Health insurance premiums have increased 4.5%, Dental decreased and Vision remained the same. Motion to approve the CEBT insurance as a benefit package with the new rates for 2023 was made by Randy Wilhelm and seconded by Steve Lasswell. Motion passed 5-0
- 2. Peter Ewing resignation** – members of the board and staff expressed their gratitude to Mr. Ewing for his time on the board. Mr. Ewing’s resignation was accepted by the board.

3. **Resolution to amend the 2022 Budget Discussion – Dave Schneider explained that an amendment to the 2022 budget will be required. There have been two items that will affect the 2022 budget as it was approved in December of 2021. The first is that the income from the sale of water and sewer taps was reflected in 2021 and the expense of returned taps will be reported in 2022. Currently, it is about \$94.5K. The second, is that the State Revolving Fund Loan started this year. Dave originally thought that it would begin upon completion of the project. Board approved the movement of \$150K from unallocated funds to the general fund. Peggy will contact Fromm and inform them. This entry can be viewed at the Public Hearing as well.**
4. **Resolution 2022-11 Approval of Sale of Johnson Ranch – Motion to approve the resolution was made by Connie Thompson, seconded by Randy Wilhelm. Motion passed with 5-0 vote. Peggy Quint brought up the fact that the closing scheduled on October 10, 2022, is a holiday. Banks and RMWSD will be closed. Dave will contact Twila Geroux, the Real Estate agent for RMWSD and see what the schedule for the closing will be.**
5. **Resolution 2022-10 Lease/Purchase Agreement with United Business Bank f/k/a Colorado Mountain Bank – RMWSD has to purchase the ranch from the bank prior to the selling of the ranch. This was agreed upon by the bank and the attorney as the cleanest way to satisfy all parties involved. Motion to approve the resolution was made by Connie Thompson and seconded by Randy Wilhelm. Motion passed 5-0.**
6. **Resolution 2022-09 Lease Terminating Agreement with Colemans – Board received in their packets the documents supporting the Lease Agreement. Copy of the lease is blank in the packet since the Colemans have not signed and returned the documents provided to them. Connie Thompson moved to approve this resolution. Steve Lasswell seconded the motion. Motions passed 5-0.**
7. **Proposed Budget presentation – There will likely be a mid-year amendment in 2023 because the wastewater treatment plant costs are not reflected in the proposed budget. Dave asked that all board members take some time to look this over prior to the October 27, 2022, meeting.**

## Old Business

1. **Resolution 2022-06 Amended District By-Laws Discussion – resolution will be tabled until some updating can be done to address the titles held by Dave Schneider, District Manager and Peggy Quint, Assistant District Manager. The Organizational Chart that was requested by Charles Bogle will be addressed later in the meeting.**
2. **Sale of Johnson Ranch update**
  - **Dave contacted a surveyor that was able to meet with Dave yesterday. He assured Dave that the survey could be completed by closing date.**
  - **RMWSD is waiting on Colemans to sign and return the documents regarding the Lease Agreement.**
  - **Dave had a conference call with the bank and attorney, and it appears that everything is still scheduled.**
3. **Audit Update – Peggy reported that after a conversation with Christy DeNardo, that they may be coming for field work next week. September 30<sup>th</sup> deadline for filing will not be possible. Property Tax checks are held until the audit is filed. Fortunately, the district has received most of the annual funds. The delay for that payment will not be a financial difficulty.**
4. **SDA attendees' reports – Dave Schneider, Peggy Quint and Connie Thompson agreed that this year's conference was a good one. Many opportunities to network and talk to other districts**

about their challenges. The district's wastewater treatment plant electrocoagulation plans were extremely interesting to fellow districts. Peggy suggested that she talk to Ann Terry about having Dave be a guest speaker at a breakout session so that he can share the information, benefits and challenges of the wastewater treatment plant and our relationship with Powell Water. Dave received information regarding some technology that is available that uses sound waves instead of using jetting and a camera. This is essential to the infrastructure, so the property and liability insurance would allow this to be used instead of jetting and the use of a camera.

5. Use of District property by employees - Dave has not heard back from Jeff Parker, attorney for the district, regarding this item. He has been given many tasks from the district in the past few months. Dave expressed his gratitude for all the Mr. Parker does for the district.

Adjourn at 5:09 p.m.

