



## **Board Meeting Minutes**

**January 20, 2022 – 2:00 p.m.**

**Call to Order at 2:00 p.m.**

**Roll Call: Charles Bogle, Steve Lasswell, Greg Smith, Peter Ewing, Randy Wilhelm, Dave Schneider, Peggy Quint, Laura Ippolito, Steven Koch. Jerry Seifert, Mary Seifert, Trinity Huffman, and Kit Shy were in attendance as well.**

**Pledge of Allegiance led by Steve Lasswell**

**Additions to the February 17, 2022 - Board Agenda**

### **1. Resolution 2022-3 Regarding Trinity Huffman's Variance**

#### **Administrative Reports**

- 1. District Business Manager – Peggy Quint – Items under New Business will be covered at that time. Peggy conducted a brief demonstration of the Aquahawk dashboard, both staff and customer dashboards are available.**
- 2. District Operation Manager – Dave Schneider – Dave will cover later under New and Old Business.**
- 3. Steven Koch presented his ORC report of completed projects. List was included in the packet.**

#### **Consent Agenda**

- 1. Approval of the Minutes of the December 16, 2021, Board Workshop**
- 2. Approval of the Minutes of the December 16, 2021, Regular Board Meeting**
- 3. Financial Report and Approval of Checks for December 2021**  
**Motion to approve the Consent Agenda was made by Randy Wilhelm and seconded by Steve Lasswell was approved with a 5-0 vote in favor of the motion.**

#### **New Business**

- 1. Trinity Huffman – Variance on Silver Cliff property for a water tap – Trinity owns property in Silver Cliff on Cliff Street. He is making a request for water availability for this property. Water lines run almost to the lot. This is for long-term service, first building a barn and then a residence. Trinity already has a wastewater variance. Dave will present a resolution regarding this variance at the next BOD meeting.**
- 2. Jerry Seifert – Clarification of Water/Sewer Taps and Moratorium – After clarification was made addressing the items that Mr. Seifert inquired about, and a discussion on the history of Shadow Ridge and the infrastructure, Mr. Seifert was satisfied with the information that he received.**
- 3. Resolution 2022-01 - Establishing Regular Meeting Dates, Time and Location and Designating Location for Posting of the 24-Hour Notices. Motion made by Randy Wilhelm in favor of**

approving the Resolution 2022-1. Steve Lasswell seconded the motion. The motion passed 5-0 unanimously.

4. Resolution 2022-02 – Appointing a Designated Election Official (DEO) and Authorizing Designated Election Official to Cancel Election (if needed) Randy Wilhelm made a motion appointing Peggy Quint as DEO and authorizing Peggy Quint to cancel the election if needed. Greg Smith seconded the motion. Vote was 5-0 in favor of the motion.
5. Election and Board Member Status  
Randy Wilhelm and Greg Smith are up for re-election. Both are 4-year terms. Randy has already filled out his self-nomination form to seek re-election. Greg Smith will not be running for re-election. Charles Bogle, Peter Ewing and Steve Lasswell can seek re-election in 2023
6. Diamond maps GIS mapping presentation. Dave Schneider presented a video from Diamond Maps. He then showed attendees the new map of the district that shows all of the water and sewer mains, the fire hydrants and manholes. This map can be edited by staff and updated at any time, or in a read-only format. Cost for this program is \$28/mo. Board was extremely impressed and by consensus authorized Dave to purchase this membership at the cost noted above.

#### Old Business

1. Meeting with CBS of Colorado regarding IT Support – Recommendation on proposal. Dave and Peggy were impressed with their input, advice and detailed report. Jason Thomas stated that it is not “if”, but “when” that districts are hacked in some way. The proposal is around \$1,000.00/month for this support with a 36-month contract. This company was originally subcontracted by Iconergy to install our new SQL Server for the Aquahawk project. During the installation RMWSD was made aware that they also offer IT support. Greg Smith stated that he is very concerned about the security of our computer system. Randy Wilhelm made a motion to “move forward”, but not sign this contract with CBS of Colorado. Greg Smith seconded the motion. Discussion took place regarding the contract. A vote was not taken as there were more questions. Dave will contact CBS and forward the responses to the Board.
2. Update on Iconergy project – We are about to wrap-up the meter project, Aquahawk etc. The well project is underway with RFPs for fencing, well drilling and solar array going out this week. The project will continue as long as the weather holds out, and resume in the Spring.
3. Update on Reservoir project – Dave received a feasibility report. It is quite lengthy, so if anyone wants to read it, let Dave know and he will send it via email. The cost of the project at this time is around \$3 million.
4. Update on WWTP solutions Dave continues to work with Powell Water and the testing results.
5. Update on Johnson Ranch dry-up – Jerry Livengood has approved the dry-up. In the Spring, the district should be able to put the Johnson Ranch on the market.
6. Phone Stipend – this topic was discussed at the last meeting. Dave recommends that phone stipends be raised to \$90.00. This should cover the expense of staff cell phones. He also recommended that Peggy Quint receives a stipend as well. She is using her cell phone more and more after hours and on weekends for locates, emails, customer requests, communications with field techs, and office management. NFC is required on cell phones to use with the new meters. All staff now have the type of cell phones needed to perform their jobs. Randy made a motion; Greg seconded the motion to support the increase of the monthly stipend from \$80/mo to \$90/mo and to add Peggy to the list of stipends. Vote was unanimous.

Meeting adjourned at 4:53 p.m.