



Round Mountain Water and Sanitation
Board Meeting via Conference call or Video
October 15, 2020 – 2:00 p.m.

Call to Order at 2:02

Roll Call:

Charles Bogle, Greg Smith, Peter Ewing, Randy Wilhelm, Dave Schneider, Tracy Ballard, Peggy Quint, Steve Lasswell, Abi Schneider, Jackson Malcolm and Sterling Hinson

Pledge of Allegiance

Additions to the November 5, 2020 Board Agenda

It is possible that we will have the peer reviews back at that time.

Administrative Reports

1. District Business Manager – Peggy Quint

We are still working on transitioning our online billing to Invoice Cloud. Our go-live date is now October 30th. Everything else in the office is going just fine.

2. District Operations Manager – Dave Schneider – via zoom

-Peer Review of the WWTP – Both JDS Hydro and HR Green have the information that they need and should be finished by the first week of November.

-Dave had a phone call with Brandon from SGM yesterday. Dave asked how long it will take to get to the bid stage. Brandon said that they should be completely done by the first part of January. SGM said that they can stagger payments if necessary. We should be able to manage the current payments for another three months. At this time, the shop/office and the plant are still both included in the design.

-We should have prices on additional boring by Monday or Tuesday.

-Meter Replacement Project – We are requesting one million dollars from DOLA and the grant application has been submitted. We are also pursuing up to a \$300,000.00 grant and the state revolving loan application has been submitted. We should hear back within thirty to sixty days.

-Projects:

-The Haga project is just about completed. Dave will do a final review next Wednesday and we will release his first letter of credit and start the two-year warranty.

-Greg with Easel Solution is now separating water and wastewater for his project so that he can get the wastewater in sooner.

-The Goebel project has had no activity.

-The board discussed communicating with the towns of Silver Cliff and Westcliffe about where the WWTP project stands and future rate increases. This could possibly happen on December 7th.

-RMWSD just submitted an objection to the Department of Resources, Division 2 about a number of abandoned structures on Macey Creek. These structures consist of diversion ditches and gates that have not been used for the last ten years. The Division has given them an extra year to get up and running but this could damage RMWSD's historical diversions. The board supports and confirms the objection.

-CORC Steven Koch's last day of work was today. The initial plans are to keep two field techs for the winter and then possibly hire a part-time employee next summer. Once the WWTP is up and running, we will have a better idea of what we will need. Greg asked about the possibility of starting some "soft recruitment".

Consent Agenda

1. Approval of the Minutes of the September 17, 2020 Regular Board Meeting
 - There was an edit to be made on page two. The word "reduce" is to be changed to "raise" or "increase"
2. Approval of the Minutes of the October 1, 2020 Regular Board Meeting
3. Financial Report and Approval of Checks for September 2020

Motion: Peter Ewing Second: Randy Wilhelm Vote: 5-0

New Business

1. Draft Budget 2021 Presentation
 - The board needed to receive a draft of the 2021 budget by October 15th. The budget should be approved by the first meeting of December.
 - Highlights:
 - Moving Dave's salary from enterprise to administrative.
 - The WWTP has been removed from the 2021 budget. If the funding comes in, we will do a budget amendment.
 - This budget was projected based on a 5% water increase and a 3.5% wastewater increase in January 2021.
2. Salary for Operations Personnel Policy
 - Greg requested to see the salaries in aggregate.
 - Dave and Peggy have looked at the salaries of a number of districts across the state. Our situation is unique in that it demands multiple certifications for a small system.
 - The board discussed different salary options as well as updating the cost of living increases or decreases annually.
 - Greg thinks that we should contribute something towards dependent benefits.
 - The board also discussed setting a cap on comp time.

Adjourned at 4:31