

ROUND MOUNTAIN WATER AND SANITATION

BOARD OF DIRECTORS MEETING

THURSDAY, MAY 16, 2024

2:00 P.M. – 3RD STREET GALLERY BUILDING CONFERENCE ROOM

NOTICE IS HEREBY GIVEN that the Board of Directors of the ROUND MOUNTAIN WATER AND SANITATION DISTRICT of Westcliffe/Silver Cliff Colorado, will hold a meeting for the purpose of conducting such business as may come before the Board. This meeting is open to the Public.

Call to Order at 2:00 p.m.

Roll Call: Board Members - Charles Bogle, Randy Wilhelm, Mark Dembosky, and Connie Thompson

Staff – Dave Schneider, Peggy Quint, Carlan Cardenas and Steven Koch

Public – Caleb Patterson, Town of Westcliffe

Steve Lasswell was absent.

Pledge of Allegiance led by Mark Dembosky

Public input for those not on the agenda will be limited to 3 minutes – No Public

Additions to the June 20, 2024, Board of Directors Meeting Agenda

1. Continued discussion regarding Town of Westcliffe grant matching fund request
2. Resolution approving amendment to Personnel Manual (5.9) addressing evaluations
3. Resolution approving new evaluation forms.
4. Resolution approving change in Organizational Structure reflecting job titles and wage increase
5. Excuse Steve Lasswell from May 16, 2024, Board Meeting

Administrative Reports

1. Assistant District Manager – Peggy Quint – Report in Board Packet
2. ORC – Steven Koch – Report in Board Packet
3. District Manager – Dave Schneider
 - Well/Meter/Solar Project – Sampling continues – test numbers are good. Three MPAs to do until October 2024. The first test is done. Results will be in December.
 - Reservoir - Silver Cliff to quit claim a strip of land to Dan McGuire. Mr. McGuire has not responded to the request to purchase additional property to us for storage in the reservoir. Without that property, we would lose 40-acre feet.

- **WWTP – Everything is going well. GMS will be onsite in the next week or two for a kick-off meeting, tour and planning meeting. Sludge samples have shown no red flags. PFOS is the second test that is done. There are still negotiations in place regarding where the sludge could be spread on ranch land. Soil samples will need to be done on the potential land. Target date for that would preferably be by the end of the year. The cost for this part of the project would be around \$200K, with the initial cost coming from capitol improvement funds. It is possible that part of that could be paid for with a DOLA grant.**
- **Wastewater ponds have flipped. So far, there is no odor!**
- **Bulk Water Station was tested for inaccurate dispensing. The machine has been adjusted and it is dispensing at the correct amount. Some adjustments have been made for customers that have had concerns about their billing. To replace the machine would cost around \$20K. Including this cost in the 2025 Budget was discussed.**
- **Augmentation started early in April. Snowpack is back at 100% with the recent snow. Dave is exploring more lease options.**
- **HB24-1463 Restricting tap fees was opposed. The bill has gone from a four-page requirement to a 1 paragraph recommendation. SDA was instrumental in the opposition to this bill and kept the district informed of the status.**
- **Solar array is working great! No issues to report.**
- **No update on the house/shop purchase on CR 170**
- **Pivot Energy has made first payment on ground lease for solar array**

Consent Agenda

1. **Approval of the Minutes of the April 18, 2024, Regular Board Meeting**
2. **Financial Report and Approval of Checks for April 2024**

Motion was made to approve the consent agenda by Randy Wilhelm and seconded by Connie Thompson. Motion carried with a 4-0 vote. Randy Wilhelm stated that we are 1/3 of the way through the year and our budget is at 30%. This is just where it should be at this time of year.

New Business

1. **Excess Water Lease with Upper Arkansas Water Conservation District (UAWCD) – RMWSD will have water that we don't have storage for. Upper Ark has made an offer of \$100 per acre foot and 3.5% increase every year for 40 years. Dave recommended that we do not agree to this offer and is looking at other possibilities. The water attorney and water engineer will be contacted for leasing advice. Any entity that has storage in DeWeese might be interested.**
2. **Town of Westcliffe request for grant matching funds – Caleb Patterson, Town of Westcliffe, presented some ideas that he has for multi-family housing south of the tennis courts. There are 6 blocks available for approximately 84 single family units. Caleb is requesting funds to assist the Town of Westcliffe with a matching grant he would like to apply for. The board will look over the information and will have a decision to present to Caleb at the next board meeting. If agreed upon, the funds would come out of the 2025 budget.**
3. **Consider quit claim deed of RMWSD owned Little May Mine Lode property to Town of Silver Cliff – Dave presented a map showing the property that RMWSD owns. After discussion, a motion was made by Mark Dembosky to quit claim the property, Parcel Number 0010230700, to the Town of Silver Cliff. Connie Thompson seconded the motion. Motion carried 4-0.**
4. **Bulk Water issues – Board packets included the correspondence between Dave Schneider and Jerry Gomez. Mr. Gomez was using the bulk water machine and could not get the water to shut off when he realized that the cap was still on his tank. This resulted in the tank bursting and the loss of 300 gallons of water. Mr. Gomez admitted that he should have removed the cap but requested that RMWSD reimburse him for the replacement tank, mileage to Denver to purchase new tank, research, etc. for**

\$1188.75. Peggy will start the process of collecting signed legal documents for all of our bulk water customers. All bulk water customers will be required to have a signed document in their file by August 1, 2024, or deactivation will take place on their account.

OLD BUSINESS

- 1. Resolution approving amendment to Personnel Manual (5.9) addressing evaluations – Dave recommended tabling this until the evaluations are completed.**
- 2. Resolution approving new evaluation forms – Dave recommended that this resolution be tabled until the evaluations are completed.**
- 3. Update on job descriptions and reviews – Connie Thompson – Evaluations were done on Dave Schneider and Steven Koch. Connie presented the evaluations. Connie and Steve Lasswell suggested that job titles change to: Dave Schneider, General Manager, Peggy Quint, Business Manager, and Steven Koch, Field Operations Manager. Dave will email copies of the evaluations to the board.**

***Adjourn Regular Session - Motion and Second required for Executive Session – Motion to enter Executive Session was made by Connie Thompson at 3:55 p.m. and seconded by Randy Wilhelm. Motion carried with a 4-0 vote.**

Review results and recommendation - Connie Thompson & Steve Lasswell

Executive Session: §24-6-402 (4) (f), C.R.S. Personnel Matters

Peggy Quint, Dave Schneider, and Steven Koch

***Adjourn Executive Session and return to Regular Session – returned to regular session at 4:19 p.m.**

Old Business (Continued)

- 1. Discussion of recommendation and consideration of suggestions – Connie Thompson – Motion to increase Steven Koch’s salary to \$87,547.20 from \$74,776.00 effective next pay period under his new title of Field Operations Manager (definition to approved at the June 2024 Regular Board Meeting by resolution) was made by Connie Thompson, seconded by Randy Wilhelm. Motion Carried with a 4-0 vote.**

Adjourn at 4:25 p.m.